



IBEX ONLINE

A VIRTUAL EXPERIENCE

POWERED BY **METSTRADE**

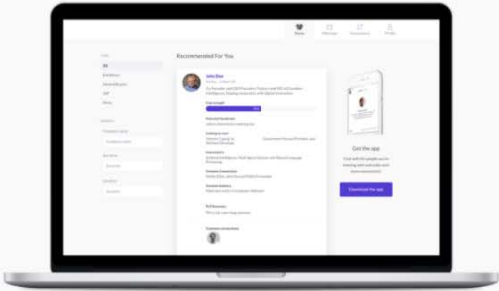
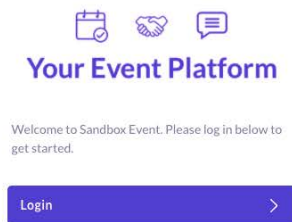
Quick Start Guide for Visitors

1. Login

You will receive a welcome email with your login credentials and details to access the event platform.


Navigate to the event platform, click on “Login” and activate your account by using your email and badge/registration ID.

If you did not receive this email, contact: support@ibexshow.com



Take the work out of networking. Meet the right people for your business needs with our intelligent matchmaking technology.

Log in - 70% of those who did said they made a connection they would not have made otherwise



Event Matchmaking Software by Grip

2. Update your profile

Click on 'Profile' and make sure your profile is up to date:

- Upload a picture
- Enter your personal information

Having a complete profile will allow you to make more meaningful connections.

The screenshot displays the 'Edit Profile' interface. At the top, there is a search bar and navigation icons for Home, Notifications (with a badge), and Profile. The main content area is divided into three sections:

- NAVIGATION:** Includes 'Edit Profile' (highlighted), 'Manage My Availability', 'Change Email', 'Change Password', and 'Manage Notifications'.
- MORE:** Includes 'About this Solution', 'User Feedback', 'Privacy Policy', 'Acceptable Use Policy', and 'Sign Out'.
- EXPORT MEETINGS:** Includes 'Export the data for your accepted meetings at this event.' and a 'Click to Generate CSV' button.

The central 'Edit Profile' form contains the following fields:

- First name:** John
- Last name:** Doe
- Headline:** (Empty)
- (Most Recent) Job Title:** Manager
- (Most Recent) Company:** (Empty)
- Location:** (Empty)
- Summary:** Write here...

A 'Save' button is located at the top right of the form. To the right of the form, there is a 'GET THE APP' section with the text 'Keep networking with the mobile app and make even more connections!' and two buttons: 'Text Me a Download Link' and 'Or Copy the App Link'.

3. Start networking

Click on "Home" and under the 'Network' section, you will find your networking features:

1. **Recommended for You:** Review and take action on the recommendations we have made you. Here are the actions you can take on people:
 - a. **Skip:** you are not interested in this person
 - b. **Interested:** you are interested and would like to spark a conversation
 - c. **Meet:** you want to request a meeting with that person
2. **Interested In You:** See the people who have shown interest in you

3. **My Connections:** Once you have a mutual interest with someone or a scheduled meeting, you will be able to open a chat with them
4. **My 'Interested' List:** See a list of people who you have shown interest in
5. **My 'Skip' List:** See a list of people who you have skipped

Your Event Platform

NETWORK

- Recommended for You
- Interested In You
- My Connections 1
- My 'Interested' List
- My 'Skip' List

SCHEDULE

- My Schedule
- Event Agenda

MORE

- Speakers
- Exhibitors
- Exhibitor Representatives
- Visitors

Recommended for You

Albert Einstein Speaker
Theoretical Physicist at Princeton University

Meet Interested Skip

Quote
Life is like riding a bicycle. To keep your balance you must keep moving.

Summary
Albert Einstein, (born March 14, 1879, Ulm, Württemberg, Germany—died April 18, 1955, Princeton, New Jersey, U.S.), German-born physicist who developed the special and general theories of relativity and won the Nobel Prize for Physics in 1921 for his explanation of the photoelectric effect. Einstein is generally considered the most influential physicist of the 20th century.

Jeff Bezos Exhibitor Representative
Founder & CEO at Amazon

Meet Interested Skip

Galileo Galilei Speaker
Natural Philosopher at University of Pisa

4. Review the Event Agenda

Go to the "Event Agenda" tab. In this section, you can discover our unmissable line-up and bookmark the sessions you are interested in attending.

The screenshot shows a user's profile page on an event platform. At the top, there is a search bar and navigation icons for Home, Notifications (with a '3' badge), and Profile. The main content area is divided into a left sidebar and a main event agenda section.

Left Sidebar:

- Your Event Platform:** Includes icons for a calendar, a heart, and a speech bubble.
- NETWORK:**
 - Recommended for You
 - Interested In You
 - My Connections (with a '1' badge)
 - My 'Interested' List
 - My 'Skip' List
- SCHEDULE:**
 - My Schedule
 - Event Agenda** (highlighted)
- MORE:**
 - Speakers
 - Exhibitors
 - Exhibitor Representatives
 - Visitors

Main Event Agenda Section:

- Event Agenda:** Filter buttons for Dates, Tracks, and Location.
- All times shown in Europe/London**
- Happening Now:**
 - 3:30pm - 5:00pm: **Opening Remarks** (Live Stream - Technology) with a 'LIVE' badge and a 'Watch Live Stream' button.
- Monday 11 May:**
 - 11:00am - 12:30pm: **Microsoft handing over the reigns to a new CEO** (Recommended) (Live Stream - Technology) with a 'STREAM' badge. Speaker: **Bill Gates**, Founder at Microsoft.
- Tuesday 12 May:**
 - 10:00am: **Conversation Between Albert Einstein and Sir Isaac Newton** (with a '111' badge).

5. Review your personalized schedule

Go to "My Schedule". In this section, you will be able to keep track of the meetings you have requested and scheduled and the sessions you will be attending.

Your Event Platform

NETWORK

- Recommended for You
- Interested In You
- My Connections 1
- My 'Interested' List
- My 'Skip' List

SCHEDULE

- My Schedule**
- Event Agenda

MORE

- Speakers
- Exhibitors
- Exhibitor Representatives
- Visitors

My Schedule

Dates Meeting Status

All times shown in Europe/London

Happening Now

3:30pm | **Opening Remarks**

5:00pm | Live Stream **LIVE**

Watch Live Stream

Later Today

4:00pm | **Meeting: Mark Zuckerberg (Facebook)** ✓ Seen

4:30pm | Video Call **VIRTUAL MEETING**

Monday 11 May

11:00am | **Microsoft handing over the reigns to a new CEO** Recommended

12:30pm | Live Stream **STREAM**

6. Watch the sessions you have bookmarked

Go to "My Schedule". At the date and time of the session you are attending, click on the "Watch Live Stream" button to access the session.

The screenshot shows the 'My Schedule' page on an event platform. At the top, there is a search bar and navigation icons for Home, Notifications, and Profile. The main content area is divided into a left sidebar and a main panel. The sidebar includes sections for 'Your Event Platform', 'NETWORK' (with options like 'Recommended for You', 'Interested In You', 'My Connections', 'My 'Interested' List', and 'My 'Skip' List'), 'SCHEDULE' (with 'My Schedule' selected), and 'MORE' (with options like 'Speakers', 'Exhibitors', 'Exhibitor Representatives', and 'Visitors'). The main panel displays the 'My Schedule' section with filters for 'Dates' and 'Meeting Status'. Below this, it shows 'Happening Now' with a session titled 'Opening Remarks' scheduled for 3:30pm to 5:00pm, featuring a 'Live Stream' button and a 'Watch Live Stream' button. The next section is for 'Monday 11 May', showing a session 'Microsoft handing over the reigns to a new CEO' from 11:00am to 12:30pm, featuring a 'Live Stream' button and a 'Watch Live Stream' button. The final section is for 'Tuesday 12 May'.

The screenshot shows a video player interface for a session titled 'Grip Event Networking Experience'. The video player is embedded in a page with a 'Back' button at the top left. The video player includes a play button, a 'Watch later' button, and a 'Share' button. Below the video player, there is a section for 'Opening Remarks' with a 'Technology' tag. To the right of the video player, there is a 'GET THE APP' section with the text 'Keep networking with the mobile app and make even more connections!'. Below this text, there is a form with a '+ country code and number' field and two buttons: 'Text Me a Download Link' and 'Or Copy the App Link'.

7. Attend your virtual meetings

There is no need to download any additional software. You will be able to access the virtual meeting room for any given scheduled meeting directly within the web platform via the "My Schedule" tab.

Virtual meeting rooms are only available for scheduled meetings (if the meeting is pending or cancelled, the virtual meeting room will be unavailable).

A Virtual Meeting Room will be clickable 5 mins before the scheduled meeting.

Click on "Open Virtual Meeting Room" to attend your meeting.

You can go in and out of the Virtual Meeting Room within the scheduled meeting time, however, once the meeting time has expired you will be unable to access the Virtual Meeting Room.

The meeting duration is not limited once you are in the virtual meeting room.

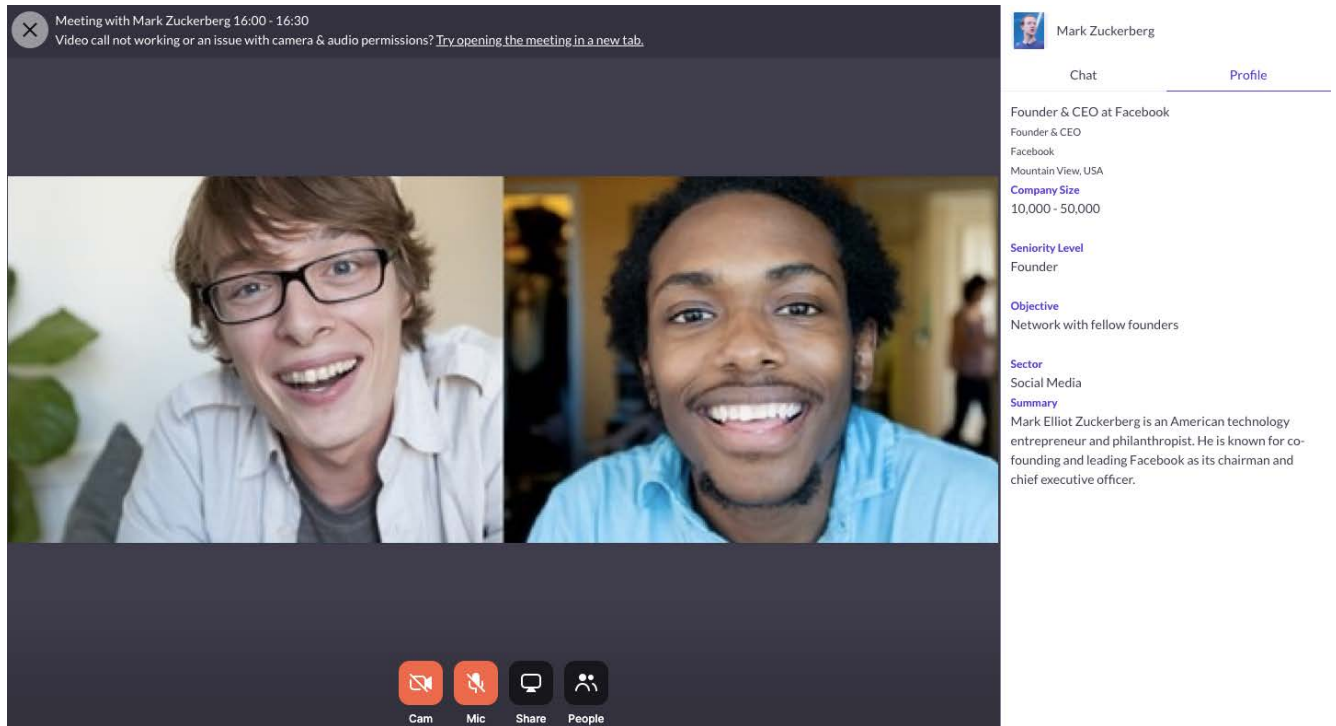
Inside the virtual meeting room, you'll be able to

- Review the profile of the person you are meeting
- Send a message to the person you are meeting
- Share your screen

The screenshot displays the 'Your Event Platform' interface. At the top, there is a search bar and navigation icons for Home, Notifications, and Profile. The main content area is divided into several sections:

- NETWORK:** Includes links for Recommended for You, Interested In You, My Connections (with a count of 1), My 'Interested' List, and My 'Skip' List.
- SCHEDULE:** The 'My Schedule' tab is selected, showing a calendar icon and a search bar. Below it, there are filters for 'Dates' and 'Meeting Status'. A note indicates 'All times shown in Europe/London'.
- Happening Now:** A meeting titled 'Meeting: Mark Zuckerberg (Facebook)' is shown, scheduled for 4:00pm to 4:30pm. It is a 'VIRTUAL MEETING' and has a 'Seen' status. A prominent blue button labeled 'Open Virtual Meeting Room' is visible.
- Monday 11 May:** A meeting titled 'Microsoft handing over the reigns to a new CEO' is shown, scheduled for 11:00am to 12:30pm. It is a 'Live Stream' and is marked as 'Recommended'. The speaker is identified as 'Bill Gates, Founder at Microsoft'. Buttons for 'Add to schedule' and 'Skip' are present.
- Tuesday 12 May:** This section is partially visible at the bottom of the screenshot.

Meeting with Mark Zuckerberg 16:00 - 16:30
Video call not working or an issue with camera & audio permissions? [Try opening the meeting in a new tab.](#)



Mark Zuckerberg

Chat Profile

Founder & CEO at Facebook
Founder & CEO
Facebook
Mountain View, USA
Company Size
10,000 - 50,000

Seniority Level
Founder

Objective
Network with fellow founders

Sector
Social Media

Summary
Mark Elliot Zuckerberg is an American technology entrepreneur and philanthropist. He is known for co-founding and leading Facebook as its chairman and chief executive officer.

Cam Mic Share People

For any questions regarding the IBEX ONLINE desktop platform and/or App please contact:

- IBEX Online, support@ibexshow.com
- Grip: support@grip.events